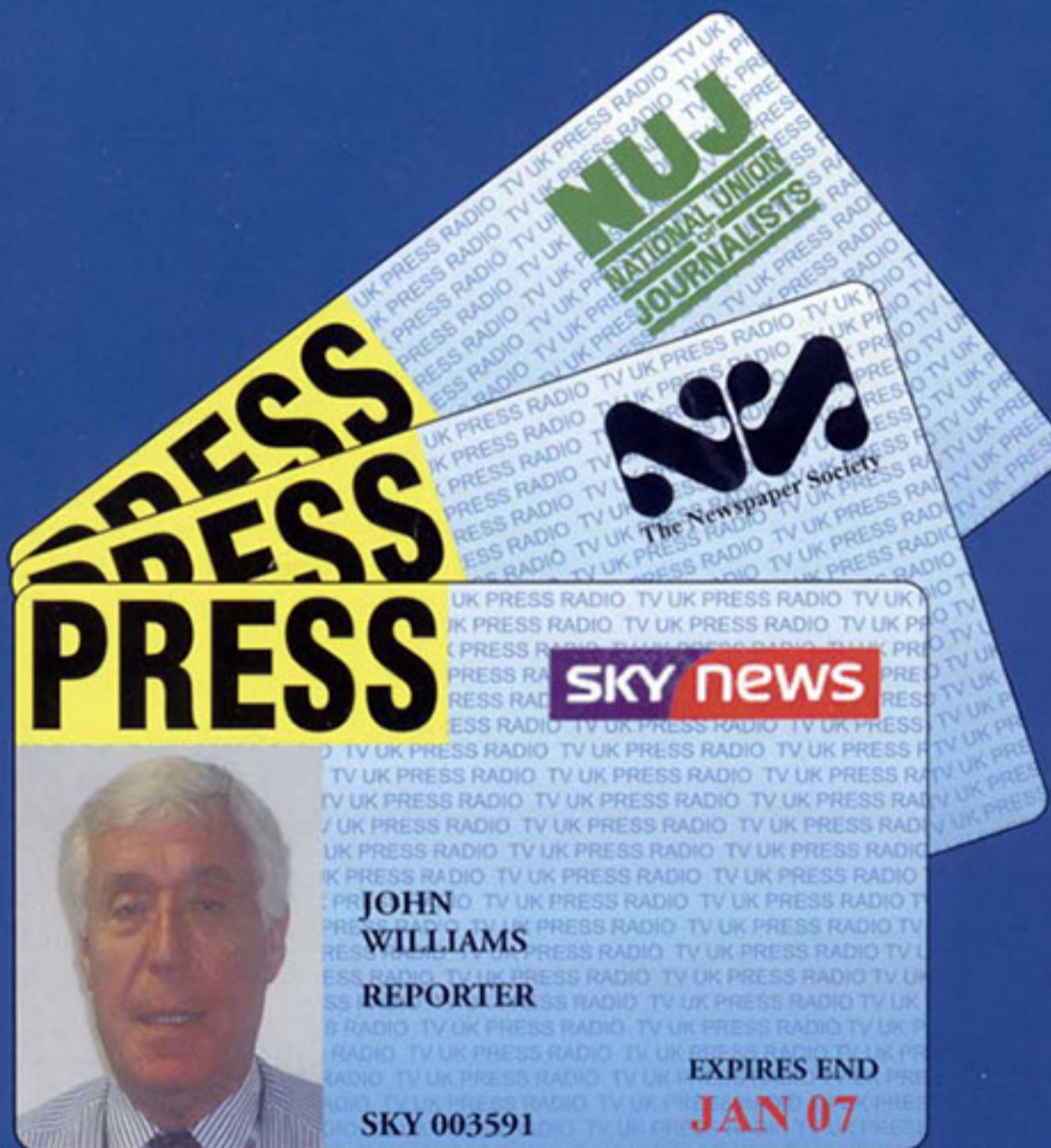


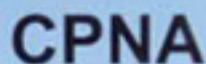
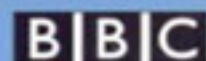
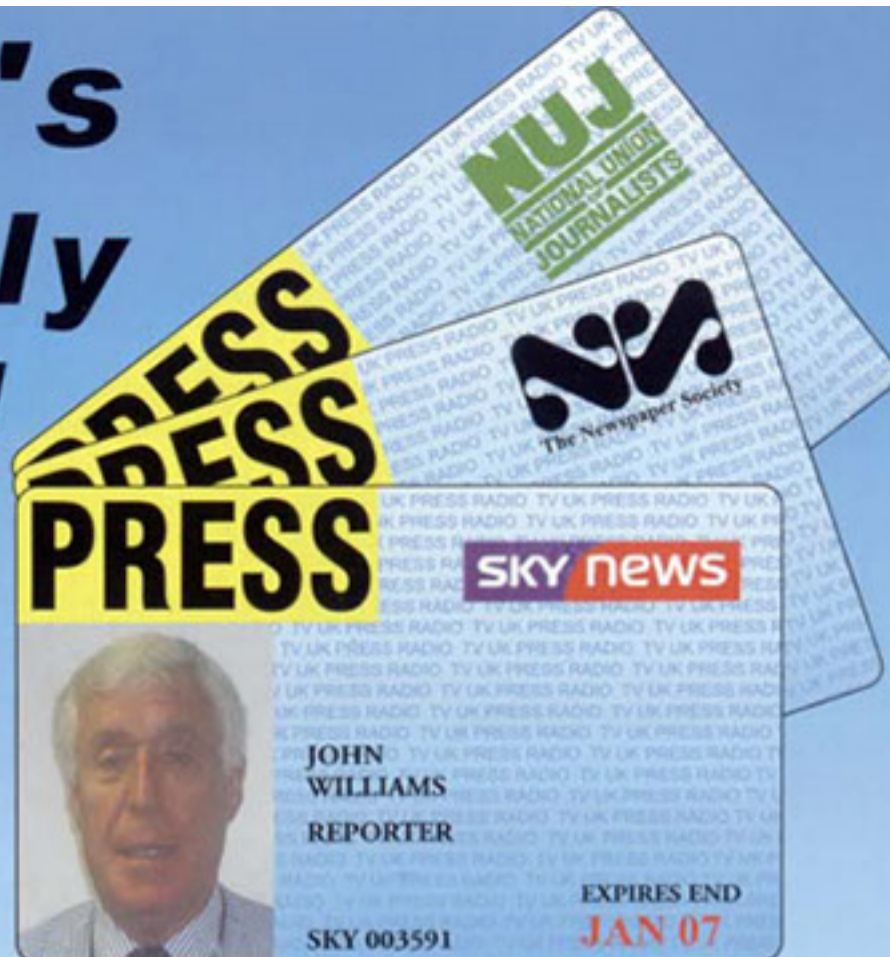
# Guidelines for MPS staff on dealing with media reporters, press photographers and television crews



**METROPOLITAN  
POLICE**

Working together for a safer London

# The UK's nationally recognised press card



The Association of Chief Police Officers of England, Wales and Northern Ireland and the Association of Chief Police Officers in Scotland recognise the holder of this card as a bona fide newsgatherer.

To check, ring our verification hot line 0870 8376477

If found, please hand this card in at the nearest Police Station.

This card is not transferable

Card design copyright of the UK Press Card Authority Ltd

This is the only UK-wide press card recognised by all broadcast and written news media and the police service. It is only carried by professional newsgatherers such as reporters, photographers, TV cameramen, sound recordists, and by direct support staff such as dispatch riders, engineers and drivers. Foreign journalists based in the UK can also carry the card.

The copyright design is owned by the UK Press Card Authority Ltd. The only variation is the issuing organisation's logo. Most cards carry one of the logos shown here but some will have their newspaper or radio station logo instead.

A key security feature is the card number. The holder will know its matching PIN or password. To check, ring our verification hotline 0870 8376477.

Newsgatherers do not have to carry the card. You may need to use alternative means of identifying the person.



## **Guidelines for MPS staff on dealing with media reporters, press photographers and television crews**

'I believe – and many of you believe – that a key factor in the way we work is how we treat one another and the members of the public with whom we come into contact.' Ian Blair, Commissioner

'We will build trust by listening and responding. Be accessible and approachable. Build relationships. Encourage others to challenge and get involved.'

*Our values*

Members of the media are not only members of the public; they can influence the way the Metropolitan Police Service is portrayed. It is important that we build good relationships with them, even when the circumstances are difficult. They have a duty to report many of those things that we have to deal with – crime, demonstrations, accidents, major events and incidents. This guide is designed to help you take the appropriate action when you have to deal with members of the media.

1. To help you identify genuine members of the media, they carry identification, which they will produce to you on request. An example of the UK Press Card is shown on this leaflet.
2. Members of the media have a duty to report from the scene of many of the incidents we have to deal with. We should actively help them carry out their responsibilities provided they do not interfere with ours.
3. Where it is necessary to put cordons in place, it is much better to provide the media with a good vantage point from which they can

operate rather than to exclude them, otherwise they may try to get around the cordons and interfere with police operations. Providing an area for members of the media does not exclude them from operating from other areas to which the general public have access.

4. Members of the media have a duty to take photographs and film incidents and we have no legal power or moral responsibility to prevent or restrict what they record. It is a matter for their editors to control what is published or broadcast, not the police. Once images are recorded, we have no power to delete or confiscate them without a court order, even if we think they contain damaging or useful evidence.
5. If someone who is distressed or bereaved asks for police to intervene to prevent members of the media filming or photographing them, we may pass on their request but we have no power to prevent or restrict media activity. If they are trespassing on private property, the person who owns or controls the premises may eject them and may ask for your help in preventing a breach of the peace while they do so. The media have their own rules of conduct and complaints procedures if members of the public object.
6. Members of the media do not need a permit to photograph or film in public places.
7. To enter private property while accompanying police, the media must obtain permission, which must be recorded, from the person who owns or is in control of the premises. We cannot give or deny permission to members of the media to enter private premises whether the premises are directly involved in the police operation or not. This is a matter between the person who owns or is in control of the premises and the members of the media.

8. Giving members of the media access to incident scenes is a matter for the Senior Investigating Officer. The gathering of evidence and forensic retrieval make access unlikely in the early stages and this should be explained to members of the media. Requests for access should be passed to the Senior Investigating Officer who should allow access in appropriate cases as soon as practicable.
  
9. Advice and assistance in dealing with members of the media is available 24 hours a day via the Press Bureau at New Scotland Yard.

### **The UK Press Card**

All the UK's professional reporters, photographers, and broadcast crews rely on swift public and official help to bring the news to Britain's homes and business. And every one of them can get a genuine UK Press Card.

The official UK Press Card is an excellent way to identify newsgatherers in the aftermath of a major news event or at any other time. This is guaranteed by the UKPCA's gatekeepers, who represent all the organisations which employ or represent Britain's newsgatherers.

At the core of the scheme is a unique photocard and hotline system managed jointly by the gatekeepers. It has a number of security features and is recognised by the Association of Chief Police Officers for England and Wales (ACPO) and by its sister organisation in Scotland, ACPOS.

Each UK Press Card has a unique serial number. Each cardholder has a separate personal identification number or word. By using the hotline – 0870 8376477 – anybody can verify that the card is genuine and that the holder is a bona fide newsgatherer.

The card also has several secret security features in addition to the verification hotline. These are only revealed to the police or similar authorities. The card is produced using similar technology to the photo driving licence, with the photograph and design integrated into the structure of the card.

Every card carries the logo of the issuing organisation or the holder's employer together with the holder's name and the card serial number. And no card can be valid for more than two years, ensuring a periodic review of the holder's right to have it.

### **The UK Press Card Authority**

The UK Press Card Scheme has been in operation since the early 1990s. It was set up to provide a single, national identity card for professional newsgatherers, following the abolition of a press card issued by the Metropolitan Police Service. It is managed by the UK Press Card Authority Ltd. A list of designated gatekeepers is available on [www.ukpresscardauthority.co.uk](http://www.ukpresscardauthority.co.uk) or through the Press Bureau at New Scotland Yard.